

FALL

SEASONAL CHECKLIST

Each season, it's a good idea to take a look around your home and perform the maintenance needed to keep everything looking great and working well. Typically, it's best to do this on a month-by-month basis, so we have provided some seasonal checklists that can help.

SEPTEMBER

- ☐ Check exterior finishes [siding, trim] & eaves-troughs to ensure they are secure; check exterior brick mortar joint & voids [repaint if necessary]
- ☐ Check movement of garage doors & lubricate moving parts as needed
- ☐ Check caulking for soundness, cracking, detachment & signs of water or air penetration [remove & replace with appropriate type of caulking if necessary]
- ☐ Check fireplace & chimney dampers; service or clean if needed
- ☐ Have furnace/heating system serviced including heat recovery ventilator & humidifier
- ☐ Check sump pump, float & discharge line & test overall operation
- ☐ Check clothes dryer vent & remove lint & obstructions
- ☐ Test smoke alarms & carbon monoxide detectors

OCTOBER

- ☐ Check eaves-troughs & downspouts & remove leaves & other debris
- ☐ Shut off exterior water supply & drain water lines
- ☐ Install winter cover for air conditioning unit
- ☐ Check roofing & flashing for signs of wear or damage
- ☐ Check septic tank system fluid/solid levels & pump out if needed; check for erosion/water pooling around septic field
- ☐ Check caulking for soundness, cracking, detachment & signs of water or air penetration [remove & replace with appropriate type of caulking if necessary]
- ☐ Winterize landscaping
- ☐ Check & reset ground fault circuit interrupter [GFCI] (e.g. exterior outlets, bathrooms or at main electrical panel)
- ☐ Test smoke alarms & carbon monoxide detectors

NOVEMBER

- ☐ Check attic for signs of moisture & even distribution of insulation
- ☐ Inspect floor drains to ensure traps are filled with mineral oil (to reduce evaporation of the water seal)
- ☐ Clean or replace furnace filter
- ☐ Check/clean heat recovery ventilator [HRV]; wash or replace filter
- ☐ Clean the mechanisms of the humidifiers
- ☐ Check for condensation & humidity
- ☐ Clean & test all exhaust fans; lubricate if necessary
- ☐ Test smoke alarms & carbon monoxide detectors