

HOME MAINTENANCE

checklist

1 ATTIC

- In early fall before freezing temperatures, check to ensure vents are connected and there is no wind wash / the insulation is not displaced

2 GENERAL INTERIOR

- Check your dryer venting and ensure it is clear of lint or debris
- Test smoke alarms and carbon monoxide detectors at least once a month
- Clean window tracks in early fall to ensure they are free of debris to avoid blocked drainage holes

HUMIDITY:

- Control condensation and humidity by ensuring all fans are used as per specifications, including running during and after use

3 BASEMENT

- Turn off exterior taps and drain the water lines

HEATING & VENTILATION:

- Replace your furnace filters every month
- Clean your HRV filters quarterly and adjust settings in accordance with outside temperatures
- Replace humidifier filter annually and adjust to reflect outside temperatures

4 EXTERIOR

- Check for excessive snow on roof after long periods and clear away from roof vents
- Check that eavestroughs and downspouts are free of debris
- Ensure downspouts are directing water away from the foundation during chinooks or warmer winter weather that causes snow melt
- Ensure large snow piles that collect near foundation are removed or redirected
- Ensure concrete swale is clear of debris (if applicable)
- Inspect HVAC and hot water tank vents on the exterior regularly
- Keep all concrete surfaces free from snow, ice and any chemicals such as Ice Melt (driveway and inside garage)

