

SUMMER

# SEASONAL CHECKLIST

Each season, it's a good idea to take a look around your home and perform the maintenance needed to keep everything looking great and working well. Typically, it's best to do this on a month-by-month basis, so we have provided some seasonal checklists that can help.

## JUNE

- Check roof flashing, valleys & vents, & check for missing/damaged shingles
- Check auxiliary buildings such as sheds for secureness to base anchors; loose or missing components; damage caused from rodents, etc.
- Check sump pump, float and discharge line & test overall operation
- Test smoke alarms & carbon monoxide detectors
- Check & reset ground fault circuit interrupter [GFCI] (e.g. exterior outlets, bathrooms or at main electrical panel)
- Clean range hood filter
- Check exterior wood surfaces for deterioration & refinish the wood surfaces including window frames & doors

## JULY

- Air out damp basements on dry, sunny days
- Clean air conditioning filter, vacuum or brush the outdoor coil & wash
- Clean & test all exhaust fans; lubricate if necessary
- Test smoke alarms & carbon monoxide detectors

## AUGUST

- Clean air conditioning filter, vacuum or brush the outdoor coil & wash
- Inspect driveways & walks
- Inspect doors & locks
- Check & reset ground fault circuit interrupter [GFCI] (e.g. exterior outlets, bathrooms or at main electrical panel)
- Test smoke alarms & carbon monoxide detectors

## GOOD ADVICE FOR AIR CONDITIONING

It is a good idea to have your Air Conditioner professionally serviced by the installer or another certified technician to ensure it is in proper working order before the onset of hot weather. Air Conditioners sometimes struggle to start up after several months of non-use over the winter and can benefit from having the coolant levels checked and moving parts lubricated. This must be done by a professional. If you wait until the first heat wave and experience a malfunction, the wait times for servicing will be much longer, which will affect your comfort in the home. The warranty on any builder-supplied air conditioner is one year.

FOR ADDITIONAL QUESTIONS PLEASE CONTACT YOUR CUSTOMER CARE COORDINATOR  
BY EMAIL AT [OTTAWA.CUSTOMERCARE@MATTAMYCORP.COM](mailto:OTTAWA.CUSTOMERCARE@MATTAMYCORP.COM)